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# Updated Covid-19 Policies & Procedures

The Piedmont School & John Yowell Academy



The Piedmont School & John Yowell Academy have developed their updated plans based on the guidance from the NCDHHS StrongSchoolsNC Public Health Toolkit for grades K-12.

**\*\*UPDATED AS OF: 08/02/2021\*\***

## Included In This Plan:

### What To Expect

Info on masking, sanitation, distancing, sick policies

### Where We Are Now & Changes

Orientation information, Remote Learning, etc.

### Important Back To School Info

Please see additional last page with afterschool, lunch, and enrollment info.



# What To Expect

## Face Coverings/Masks:

The Piedmont School & John Yowell Academy is revising the mask optional policy for the start of the 2021-2022 school year and are moving to a **mask required policy for all K-12<sup>th</sup> graders, faculty, and staff regardless of vaccination status.**

Faculty and staff may remove their masks indoors on campus only when they are by themselves in their classroom or office when no students are present. They will be required to wear it otherwise.

Students and faculty will not have to wear masks while outdoors.

These changes have been made due to recent upticks in Covid-19 numbers due to the Delta variant and with the backing and support of our Board of Trustees. It is The Piedmont School's priority to keep all of our students and faculty's health and safety at the forefront. As we progress through the school year, the masking policy will be re-evaluated frequently based on CDC, NCDHHS, and Guilford County Health department recommendations.

## Continued Sanitation Measures

Students and families will notice the continued use of enhanced sanitation measures being taken on campus. There are hand sanitizer stations at each entrance/exit and in each classroom. We will be encouraging and teaching proper hand washing techniques and signs with these techniques are posted. Faculty will be sanitizing all desks, chairs, and door handles prior to the start of each new class. Our facilities team will be sanitizing with CDC approved agents each evening.

## Physical Distancing

Based on recommendations, you will see physical distancing reminders throughout our campus. You will notice taped off reminders on the hallway floors, posters throughout the building, and physically distanced desks and seating in our classrooms and Commons. While we know it is not possible for children to always maintain three to six feet of distancing, we will provide the distancing where possible and help our students use reminders when needed. These distancing measures on campus proved successful last year in helping our students maintain safe distances, and we will continue these procedures this year.

## Sick Policies/On Site Covid-19 Testing

Any students who are showing symptoms of Covid-19 must stay home and be evaluated by their pediatrician. If anyone in the household has been exposed to Covid-19, we ask that students stay home until they can be tested. If anyone in the home is diagnosed with Covid-19, we ask that families contact the front office and that students stay home to complete recommended quarantine procedures. If a student tests positive, please follow the above protocol immediately for alerting the front office and ensuring the student completes the required quarantine.

We do understand that students may feel ill and not have Covid symptoms or exposures. Students must be 48-hour fever/vomit free before returning to campus and we ask any student who is feeling unwell to stay home and for parents to touch base with their child's pediatrician.

Should a student begin showing symptoms of Covid-19 on campus, we do have rapid testing kits on campus that can be completed with parent permission. These are rapid testing kits and we may still request a PCR test be completed by your child's pediatrician if necessary.

## Where We Are Now & What Has Changed

### A Focus on In Person Instruction:

It is our goal to keep our students in-person as much as possible. We are so thankful for the collaboration and cooperation of our families and school community last year and are very proud of being able to keep our students in-person as much as possible last year. We know that our student population thrives on in-person instruction and it is our goal to keep our students on campus as much as possible this year.

We will require the collaboration of our families once again in following our Covid-19 policies regarding illness, symptoms, and notification of positive cases in the home and/or exposure situations.

### Remote Learning:

It is our intention to only use remote learning options for quarantine cases this year. We will not be offering remote learning options for students who are out of town, under the weather (non-Covid related), etc. We know that our students learn best when on campus, therefore we are reserving remote learning for individual quarantine cases and/or school wide necessary distance learning due to Covid-19 exposures.

With this said, if a student is out of school for an extended period of time (vacation or illness not Covid related), students may be able to access make up work via their Google Classrooms. We will require a 48-hour time frame for teachers to prepare to make this information available to students who need it. If students are going to be out of school for an extended period of time and would like to access their work on Google Classroom, we ask that parents contact the front office or Deneane Davis (Academic Dean) to coordinate this option.

### Orientation Info:

**Returning TPS families (3<sup>rd</sup>-8<sup>th</sup>)** will receive an online orientation video link **prior to Friday, August 13<sup>th</sup>.**

**JYA Families (9<sup>th</sup>-12<sup>th</sup>)** will have an online/zoom orientation **Friday, August 13<sup>th</sup> from 8:00-9:00am**

**Primary Orientation (K-2<sup>nd</sup>)** will have an on-campus orientation **Friday, August 13<sup>th</sup> from 8:00-9:00am.**

**New TPS Families (3<sup>rd</sup>-8<sup>th</sup>)** will have on-campus orientation on **Friday, August 13<sup>th</sup> from 9:30-11:00am**



## Required Supply List for 2020-2021

The majority of student supplies needed are provided by The Piedmont School; however, please see the list below on supplies that will need to be provided by our families for their child this year. We have maintained a few changes due to sanitation suggestions and we want to be sure you have advanced notice and time to purchase these supplies.

**Provided by TPS & JYA:** pencils, pens, paper, scissors, glue sticks, folders, etc.

- **3 ring zippered binder**  
*(Trapper Keeper Style; zipper close)*
- **3 ring zippered pencil pouch to keep inside the binder**  
*(pencils/pens/etc will be supplied by TPS for each student, but they will need to keep them in their binder pouch to travel class to class)*

### **\* Plug-in headphones**

*(all students 3<sup>rd</sup>-8<sup>th</sup> grade will need a personal pair of headphones with auxiliary cable, NOT Bluetooth. These will travel in binders and will be used in the computer lab or with Chromebooks. Please write your child's name on the headphones if possible. JYA students may use Bluetooth headphones if they wish.)*

- **Face mask**
- **Refillable water bottle w/student's name on it**
- **\* Recommended: Pocket size Hand Sanitizer**  
*(to attach or stay in student binders)*

## **IMPORTANT BACK TO SCHOOL INFORMATION**

### **After School For K-8<sup>th</sup> Grade**

The Piedmont School will be offering on campus afterschool for K-8<sup>th</sup> Graders on a first come, first serve basis. This service is offered Monday-Friday from 2:30-5:45pm. The cost is \$10 per day/\$50 per week if families commit to the trimester. The rate for drop-in will be \$15 per day. To enroll your child in After School Care, please contact Pam Garner, Business Manager, [pgarner@thepiedmontschool.com](mailto:pgarner@thepiedmontschool.com) (336) 883-0992 as soon as possible. Families will be billed for After School Care to their FACTS account monthly.

### **Lunch Ordering**

Lunch ordering has closed as of August 3rd. The schedule for ordering can be found in the Resource Documents tab on ParentsWeb. Food delivery will begin on Monday, August 16<sup>th</sup>. Those who ordered the 9<sup>th</sup>-13<sup>th</sup> will receive credits on their accounts. Payments should be cash, check, or money order made out to TPS Lunch. There will be NO adding of late orders or changing orders once lunch ordering closes. NO EXCEPTIONS.

Lunch ordering is a service the school provides for parents and students. Habitual late payments, non-payment, and habitual returned checks will result in lost access to the system. All families will be charged a one time (per school year) \$10 fee on the first order. Any questions related to lunch ordering can be directed to Janet Maness in the front office or to Lunch Coordinator Angela Kelly at 336-655-3986.

To order lunch, please set up an OrgsOnline account.

Go to: [www.orgsonline.com](http://www.orgsonline.com)

Click on my account at the top of the page or you can enter email in the Access My Account Box on the left side of the page.

New users can choose to set up a new account under my account at the top of the page or Create New Account in the Access My Account box on the left side of page.

New users will need to enter the school code: 133TPSNCNC

Once logged in go to lunch under menu options on left side of page. Choose place lunch order from menu on left side of page. Proceed to order lunch. Orgs will provide balance owed (top left corner) at the end of the ordering process. Send in payment to the front office.

### **Enrollment Forms**

Please be sure you have completed all re-enrollment/enrollment forms in Parents Web (Enroll/ReEnroll tab). These forms include important medical documentation, publicity permissions, etc. All families need to have these forms reviewed or completed prior to the first day of school. If you have any questions, please contact Janet Maness [jmaness@thepiedmontschool.com](mailto:jmaness@thepiedmontschool.com) 336-883-0992.